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*Office Memorandum* • UNITED STATES GOVERNMENT

6 - DEC 1955

TO : Director of Training

DATE: 5 December 1955

FROM : Acting Chief, Plans &amp; Policy Staff

SUBJECT: Weekly Report # 48  
23-29 November 19551. SIGNIFICANT ITEMS : None11. OTHER ACTIVITIES :A. Projects Underway

1. Revision of CIA [ ] into one regulation ( Draft referred to other components for informal coordination. Replies requested by 9 December )
2. Revision of CIA [ ] (Internal coordination replies on first draft requested by 2 December)
3. OTR Regulation on the release of training materials to other components (Coordinated draft forwarded to DDTR for review)
4. OTR Regulation establishing a Speaker Index ( Coordinated draft forwarded to DDTR for review)
5. Revised procedures for securing annual training estimated from all components (form and procedures outline under draft for review by School Chiefs)
6. Support Planning Guide for training section, Support Annex to the Country Appendix, CS Cold War Plan.
7. Review of long-term schedule and effect of course prerequisites on schedule.
8. OTR Regulation concerning the distributing of published student reading materials. (Draft for internal coordination completed)
9. Policy for Agency Representation in Defense Schools (under draft)
10. Study of Agency component Registrations in OTR Training Programs study has been extended to cover registrations for six months relative to the "5% Notice."

DD/I COMPONENT BRIEFING of OTR

The next briefing will be held on 8 December, 1100 hours,  
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C. CS COLD WAR SUPPORT PLANNING

PPS has completed its review of the NEA Divisions Country Program for FY 1957-58. The OTR comments are being prepared for submission to the CS Planning Board. This is the third of eight country plans to be reviewed.

D. AREA AND LANGUAGE TRAINING STUDIES

PPS has completed a draft of recommendations and summary of previous studies on Area and Language training problems for forwarding to the DCI.

111. PERSONNEL

- 25X1A A. [ ] is attending the current Operations Familiarization course.
- 25X1A B. [ ] is on a temporary assignment abroad.
- 25X1A C. [ ] has returned to duty from LWOP (during which she acquired an 8 lbs.-plus boy).

[ ] 25X1A